



## **Candidate Nomination**

*Procedures Revised by Provincial Council on December 14th 2016*

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# 1. Objective

The Green Party of New Brunswick is committed to supporting our Registered District Associations (RDAs) in the important responsibility of candidate selection. RDA members work in partnership with the Leader and the head office to ensure a democratic selection process, excellent representation, and a rewarding campaign. This guide is intended to help meet these goals.

1.1 The Candidate for a Registered District Association shall be the qualified Nomination Contestant who is acclaimed or chosen from the Nomination Contestants for that Registered District by a vote of eligible voting members of the RDA at a meeting held in accordance with these rules. These rules must conform to sections 43, 47, 48.1, and 48.2 "On Qualification of Candidate) of the Elections Act.

1.2 The following procedures for candidate nominations were adopted by the Provincial Council pursuant to Bylaw 5- *Candidates for Provincial Elections* section of the Green Party of New Brunswick Constitution, and all other rules provided by Elections New Brunswick.

## 2. Selection of candidates for provincial elections

*According to the By-Law 5 under the GPNB constitution*

2.1 The Provincial Council shall issue a Call for Nominations to all members for each riding, set the requirements for each candidate to meet in order to be considered for nomination, and set the deadline by which all candidates must have submitted their nomination papers.

2.2 Where there is an active Registered District Association, the RDA shall hold a nomination meeting at which an election is held to choose a candidate for that riding, or if the nomination is not contested, a motion is put before the members to acclaim a candidate.

2.3 Where there is no active Registered District Association, at the close of nominations, the Provincial Council shall call a meeting of members in that riding at which an election of the candidate shall take place. If the nomination is not contested, the Provincial Council shall inform the members in the riding of the uncontested nomination and invite those members to hold a meeting to acclaim the candidate. In the event that no member takes the prerogative to organize such a meeting, the Provincial Council may acclaim the candidate.

2.4 Should there be no members in a riding, the Provincial Council may acclaim a candidate.

## **2.2 Endorsement and Removal of Candidates**

*According to the By-Law 5 under the GPNB constitution*

2.2.1 In all cases, successfully nominated or acclaimed candidates must have their nomination confirmed by the Provincial Council and receive the written endorsement of the Leader.

2.2.2 The Leader with the approval of a 2/3 majority vote of Provincial Council may withhold endorsement.

2.2.3 The Leader with approval of 2/3 majority vote of Provincial Council may remove a nominated candidate from that position should extenuating circumstances arise or incriminating information or behaviour become known that the Leader determines would be detrimental to The Party.

## **3. Nomination Meetings**

### **3.1. Nomination Timeline**

The timeline for the nomination is as follows:

3.1.1 The candidate selection process in any electoral district will begin when the Provincial Council declares nominations are open.

3.1.2 The head office will communicate with the RDAs to advise them and the head office will send a notice to all members that nominations are open. The RDAs have a deadline of 120 days before the Election Day to hold the nomination contest.

3.1.3. When they feel ready, an RDA must call the head office to close the nominations in their riding. The Campaign committee will approve closure of nominations.

3.1.4 Once the close of nominations is approved, the RDA and head office must send a notice to all members that nominations will close between 14 to 30 days after the notice.

3.1.5 At the close of nominations the head office will have 5 days to process the applications. At the end of this period the head office will notify applicants and CEOs of approved nomination contestants.

3.1.6 Within 2 days of having been notified of the approved nomination contestants, the RDA will set the time and date for the nomination meeting, and the head office will notify members, giving between 14 to 30 days notice of the nomination meeting.

3.1.7 If only one approved nomination contestant is put forward for the nomination contest, the contestant can be acclaimed by a unanimous vote of the executive of the RDA, in which case the RDA does not have to hold a nomination contest. RDAs should consider all of the potential benefits to the RDA and the Electoral District of holding a nomination contest before proceeding to an acclamation vote.

3.1.8 If an RDA does not secure a nomination by this process, the Campaign Committee may take what measures it sees fit to convene a Nomination Contest and secure a Nominated Candidate.

3.1. 9. In the event a writ is dropped before candidate selection has been completed, the RDA or the Party may call a nomination meeting with 48 hours notice.

## **3.2. Civil Rights and Equal Rights needs to be applied in the Candidate Search**

3.2.1. RDAs shall conduct an acceptable search for nomination contestants, including women, First nations, LGBTQA, and minorities reflective of the demographic and party values.

## **4. Nomination Contestant Application**

The Nomination Contestant Application form allows screening of all nominees before the Nomination Contest Meeting. Nomination Contest applicants shall submit completed versions of **Form A: Nomination Contestant Application** and **Form B: Candidate Acceptance** and a 300-word biography (in electronic form), as early in the process as possible and a photo.

### **4.1. To qualify to be a Nomination Contestant, a person shall:**

- 4.1.1. unless waived by the Campaign Committee, is a member in good standing with the GPNB.
- 4.1.2. have fully and truthfully completed Form A: Nomination Contestant Application, and Form B: Candidate Acceptance;
- 4.1.3. have submitted a biography of no more than 300 words and photo, suitable for publication on the Party website, sent by email to [info@greenpartynb.ca](mailto:info@greenpartynb.ca).
- 4.1.4. be eligible for election to the Legislative Assembly of New Brunswick pursuant to all applicable provisions of the NB Elections Act.

**4.2. Based on the submission of the items listed above**, the Campaign Committee will determine the suitability of the prospective Nomination Contestant. Approval may be denied or revoked at the Campaign Committee's discretion and in the interests of the Party, based on information received subsequent to the initial approval.

- 4.2.1. If applicable, a nomination contestant is entitled to a prompt explanation of why their application was not approved, but may not contest the decision. The RDA will also be notified, provided the contestant has given consent (on Form A).
- 4.2.2 Nothing in these rules shall be construed as in any way precluding the Leader from subsequently expressing an intention, pursuant to (Elections Act, R.S.N.B. 1973, c.E-3, ss.51(3)), that it will not be his or her intention to endorse such person.

## **5. Support for the Candidate**

5.1. RDAs shall provide financial support to the Party's candidate. The RDA or / and head office shall provide organizational support to the candidate.

5.2. The RDA or/ and head office shall provide a list of current and lapsed members to each Nomination Contestant within 24 hours of the Contestant's approval by the Campaign Committee.

5.3. This list may be used by each Nomination Contestant and their designee(s) solely for the purposes of contacting eligible voting members to seek support for the Contestant, and of evaluating and contesting membership numbers and accuracy.

5.4. Within 48 hours of the deadline for submitting new voting memberships (14 days prior to the Nomination Meeting), the RDA shall provide each nomination contestant with the final list of members eligible to vote at the Nomination Meeting.

**After the election or acclamation, the nominee will receive from the head office:**

5.5.1 a campaigning handbook, candidate handbook, communications handbook and Elections NB handbooks for the financial agent.

5.5.2 a generic flyer and generic templates that the RDAs can print;

5.5.3 an online platform in order to get out the vote during the elections. This online platform will help the candidate and his team to phone canvass and door canvass.

## **6. Voting Members**

*(According to the By-Law 1.6 Rights of Members of the Constitution of GPNB)*

A member's right to vote on all matters at an Annual General Meeting (AGM) or Special Meeting of Members (SMM) or a candidate nomination meeting shall commence fourteen (14) days following receipt in the Party office of an application for membership. It's important to note that a party member shall not be member of another provincial political party.

## **7. Conduct of the Nomination Contest Meeting**

7.1. All Meetings shall have the following parts, and may include additional parts:

7.1.1. Call to order by a member of the Executive of the RDA;

7.1.2. Introduction of the Meeting Chair

7.1.3. Description by the Meeting Chair of the process to be followed at the Meeting, including:

7.1.3.1. time limits on nomination and seconding of Nomination Contestants;

7.1.3.2. time limits on speeches by Nomination Contestants;

7.1.3.3. restrictions on campaigning and campaign materials in the voting area; and

7.1.3.4. the voting procedures and time for voting.

7.1.4. Nomination and seconding of Nomination Contestants;

7.1.5. Speeches by Nomination Contestants;

7.1.6. Voting;

7.1.7. Announcement of the successful candidate, by the Meeting Chair

7.1.8. Remarks by the successful Candidate; and

#### 7.1.9. Adjournment.

### **8. Results of the nomination meeting**

8.1. The RDA shall submit the name of the nominated candidate to the head office immediately upon completion of the meeting.

8.2. The RDA or the head office shall submit the form P 04 843- to Elections NB *Application for Registration as a Nomination Contestant* within 30 days of the nomination meeting in accordance with the Elections Act.

**Link:**

[http://www.electionsnb.ca/content/dam/enb/pdf/forms/P%2004%20843%20LN%20Contestants%20-%20Application%20for%20Registration%20\(2015-09-01\).pdf](http://www.electionsnb.ca/content/dam/enb/pdf/forms/P%2004%20843%20LN%20Contestants%20-%20Application%20for%20Registration%20(2015-09-01).pdf)

8.3. If the nomination meeting fails to nominate a candidate, the RDA shall apply to the Campaign Committee for consent to call another Nomination Contest Meeting, and to determine the timeline in which to proceed.

### **9. Disclosure of Contributions and Expenses**

9.1 Each Nomination Contestant shall comply with the financial reporting requirements of the Elections Act of NB. Political Financing Manual for Nomination Contestants (P 04 401)

**Link:**

[http://www.electionsnb.ca/content/dam/enb/pdf/forms/P%2004%20401%20LN%20Contestants%20-%20Financing%20Manual%20\(2015-09-01\).pdf](http://www.electionsnb.ca/content/dam/enb/pdf/forms/P%2004%20401%20LN%20Contestants%20-%20Financing%20Manual%20(2015-09-01).pdf)

### **10. Sanctions if Disclosure of Contributions and Expenses not completed**

10.1. If a nomination contestant or RDA executive fails to comply with the Elections NB Act or these procedures, any disciplinary measures to be imposed will be, subject to applicable laws, at the discretion of the Campaign Committee and will take into consideration both the severity of the violation and the best interests of the GPNB.

10.2. The disciplinary measures may include the disqualification of a successful Nomination Contestant, a declaration that another Nomination Contestant is to be the Candidate, the conduct of a new Nomination Meeting, and a prohibition against a

person found to have been in violation of these rules being permitted to contest a new Nomination Meeting or a future Nomination Meeting in any Electoral District.

## **Form A: Nomination Contestant Application**

This form must be transferred to the head office of the Parti

403 Regent Street, Suite 102  
Fredericton, NB  
E3B 3X6  
**Telephone:** (506) 447-8499  
**Email :** info@partivertnb.ca

### **1a. Personal Information**

Registered District Information in which electoral district are you seeking to be nominated?

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Is there currently a registered RDA? Yes / No

If there is a registered RDA please provide the name and contact information for the riding representative in your area:

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In which Electoral District do you live?

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How long have you lived there?

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### **1b. Identification**

Surname

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Legal given names

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Other names you commonly use

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Date of birth: Day/Month/Year

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Place of birth: City, Province, Country

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Marital status or partner etc..

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Number of dependants

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Home address (Street, City)

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Province, Country, Postal code

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Home phone number, Work phone number, Cell phone number

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**Email addresses:** Please include all email addresses that you have used and current


**Social Media:** Please list all social media accounts below.

Social Media	Account Name	Active Since
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Facebook		
Blogues		
Instagram		
Youtube		
Twitter		
Linkedin		
Pinterest		
Other (please specify)		

### 1c. Past Candidacy / Nomination Information

Have you ever been a candidate for any political party? Yes / No

(If yes, provide details.) **Electoral District**

**Date of Election**

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### 1 d. Citizenship and Residential Status

Are you a Canadian citizen? Yes / No

List any other countries of which you are or have been a citizen.

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Are you a Resident of the Province of New-Brunswick ? Yes / No

### 1 e. Use of a different name

Have you ever used or been known by any name other than the names listed in Question 1.c. above? Yes / No

(if yes, provide details) *Previous Name From (year) To (year)*

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## 2. Employment

## 2.a. Professional designation

List your professional designations and any professional associations to which you belong.

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## 2.b. Employment History

List all employment for the past ten years, starting with the most recent. Include unemployment periods. Employer City and Province  
From/To

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## 3. Political Party Involvement

Name any municipal, provincial, territorial or federal political party in which you have been a member, any positions you held or sought and the period during which you held the positions or the date on which you sought them. Use an attachment if necessary.

Name of political party	Position Held	From/To

## 4. Involvement with Organizations

What environmental, social, recreational, cultural, community or other organizations have you been a member of?

**Name of the organization**

**Position Held**

**From/To**

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## 5. Offences, bankruptcies, civil proceedings

The following questions must be answered with 'yes' or 'no'. For any 'yes' response, full details must be provided in an attachment.

Questions	Yes	No
Have you ever been the subject of a disciplinary proceeding?		
Have you ever been suspended, expelled, or required to withdraw from a post-secondary institution?		
Have you ever been suspended or asked to resign from any employment?		
In your employment, have you been involved in lawsuits, dismissal for cause, unfair or illegal labour practices, been charged with sexual or other harassment, been involved with fraud, breached any tax or immigration statutes or had any improper dealing with governments?		
If you served as a member of a police force or armed forces have any charges ever been brought against you, have you been a defendant in a court martial, or have you ever been discharged?		
Have you been the subject of any legal proceeding or investigation by a government agency a regulatory body?		
Have you been charged or convicted of plagiarism, cheating on examinations, or other conduct that was the subject of academic discipline?		
Have you or any company you've been involved in been		

convicted of fraud?		
Are there any civil proceedings pending in which fraud or similar conduct on the part of you or a company in which you are/were involved is alleged?		
Are you involved in any litigation, which, if publicized before or during an election campaign, could adversely affect your campaign or the campaign of the Green Party of New Brunswick?		
Have you ever been declared bankrupt, made an assignment in bankruptcy or gone out of business leaving debts outstanding or has a receiver ever assumed control of your assets? If so, have you been discharged?		
Do you have a judgment or garnishment outstanding for damages for fraud or any other reason?		
If a pardon under the Criminal Records Act has been granted and it has not been revoked, you do not need to disclose any such pardoned offence. In this case, the response to the following question would be: "Yes, pardon granted on [date]." Have you ever been charged with any crime, offence or delinquency under a statute or ordinance? If yes, please provide full details.		
Are you now the subject of a charge under the law for a criminal offence? Have you been involved with any company that has been charged or convicted of a criminal offence?		
Have you been involved in any breach of trust of a private organization?		
Have you been charged or convicted of any election financing offence, received illegal payments or gifts, violated any Green Party of New Brunswick (or any other party) rules or been charged with any abuse while holding public office?		
Have you ever resigned from public office?		
Have you ever been investigated respecting any public office or any campaign for public office?		

### Explanations if needed

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## 6. Candidate Eligibility

6.a. Are you a member in good standing of the Green Party of New Brunswick? *Please note that in order to be a candidate you do need to be a member of the Party.*

Yes / No

Link to become a member of the Party: <http://greenpartynb.ca/en/act-now/join-now>

## Disclosure

Are you aware of any other information, including information that can be found on the Internet, not otherwise disclosed in this form that, if made public, could damage your electoral chances or the electoral chances of the Green Party of New Brunswick, could compromise your effectiveness as a Member of the Legislative Assembly, or could be used by other candidates or parties against you or the Green Party of New Brunswick?

Yes / No (if yes, provide details)

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## 8. Party Policy

Are there any GPNB policies you do not support? Yes / No (if yes, provide details) as per the official GPNB. Where is the manual.

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## 9. References

Provide the names, addresses, phone numbers and email addresses of three (3) references. If there is an RDA in the riding in which you are seeking nomination please insure one of these references is currently, or was previously, a member of the RDA Executive.

**Reference 1**

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**Reference 2**

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**Reference 3**

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## **Form A: Nomination Contestant Application**

### **Consent**

1. I hereby authorize and consent to the collection by the Campaign Committee, or any person designated by the Campaign Committee, of any information (which may include personal, credit, criminal or military records or other information) from any source as permitted by law. I will promptly deliver to the Campaign Committee or any person designated by the Campaign Committee any further consents, whether verbal or in writing, requested of me.
2. I acknowledge and agree that such information and the information disclosed in this Form may be used by the Green Party of New Brunswick for the purpose of evaluating my suitability to be a Nomination Contestant and/or Candidate and for no other purpose, such use to be made in accordance with all laws governing the use and disclosure of personal information in New Brunswick and/or Canada. I understand that all copies of this Form will be retained in a secure location designated by the Campaign Committee. The GPNB will ensure all information in this application remains confidential to only those persons responsible for processing applications and appeals.
3. The GPNB will keep private any reasons should my application for candidate not be approved.

## ALL ATTACHMENTS MUST BE INITIALED BY THE APPLICANT

### List any attachments

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### Declaration

I, \_\_\_\_\_, declare that:

1. I have read and understand the questions and consent in this Form.
2. I understand that my approval as a Nomination Contestant does not constitute an agreement by the Green Party of New Brunswick to the effect that the Party has in any way waived its right to designate a person other than myself as the Green Party of New Brunswick Candidate in the next election or by-election.
3. I understand that if I receive the nomination as candidate for the next general or by-election, I will not seek contribution or indemnity from the Green Party of New Brunswick for any campaign debt and that this declaration is irrevocable and binding on myself and the RDA, unless there is a prior written agreement with the GPNB, signed by the Executive Director of the GPNB, as a representative of the Fund.
4. I understand that, if I receive the nomination as candidate, and run for the election the next by-election or general election, that I am to use an official agent who quality and answer Elections NB requirements. I will be responsible of finding a competent official agent or accept the ones proposed by the GPNB central office. Further, I agree not to seek contributions or indemnity from the GPNB for any sums owing above and beyond.
5. I understand that I may be required, either before or after approval of my candidacy, to consent to any background checks that the Party considers to be appropriate and in the best interests of the Green Party of New Brunswick. I further understand that the results of such background checks will be kept confidential by the Party unless, based upon information collected and in the best interest of the Party, I am not approved as a nomination contestant or candidate and, upon refusal of approval, I claim that approval was refused without good reason. I understand and agree that the Campaign Committee or any person designated by the Campaign Committee may, upon receiving negative information as a result of such background check, disclose such information to the leader and to legal counsel in order to make a decision, but those individuals will not disclose that information, except in accordance with the foregoing.

6. The answers I have given to the questions in this form and in any attachments to this form are the best of my knowledge true.

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Candidate Name (print letters)

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Candidate signature

Date

### **Form B : GPNB Candidate Agreement**

In consideration of the Green party of New Brunswick reviewing me for approval as a nomination contestant / candidate for the Electoral District of

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Name of your Electoral District

I,

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Name of the candidate (in print letters)

agree as follows to:

1. Support the six founding principles of the Green Party of New Brunswick :

- A. Non-violence,
- B. Self-Determination and Citizenship
- C. Social Justice and Equality
- D. Participatory Democracy
- E. Local Self-Reliance
- F. Living within Our Ecological Means



2. Abide by the constitution, by-laws and procedures of the Green Party of New Brunswick.
3. Support the policies and election platform of the Party, except for those policies identified in Form A .
4. The application is not a member or involved in another provincial political party.
5. Comply with the New Brunswick Elections Act.
6. Agree to keep confidential all membership lists of the Green Party of New Brunswick.
7. Agree to keep confidential all appeals arising as a result of the Nomination Contest or Nomination Contestant Applications changes.
8. Agree to refer all disputes relating to the Nomination Contestant Application, the Nomination Contest, and the candidate selection process to the Provincial Council of the Green Party of New Brunswick who shall have the final authority to resolves disputes. I will abide by any decision of this body without recourse to any other court or adjudicative body.
9. Agree that if the Party revokes my endorsement as a Nomination Contestant or Candidate, I will cease immediately to represent myself as a nomination contestant or Candidate.

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Signature of Nomination contestant applicant

Date